

Message

From: Dravis, Samantha [dravis.samantha@epa.gov]
Sent: 6/2/2017 7:09:43 PM
To: Kasman, Mark [Kasman.Mark@epa.gov]
CC: Gunasekara, Mandy [Gunasekara.Mandy@epa.gov]; Jackson, Ryan [jackson.ryan@epa.gov]
Subject: RE: Info needed for Italy

They are meetings we set up on our own and we don't need help with. I guess I am confused about how this works! If we set up meetings in Rome that don't include you and Jane, are they unofficial?

-----Original Message-----

From: Kasman, Mark
Sent: Friday, June 02, 2017 3:09 PM
To: Dravis, Samantha <dravis.samantha@epa.gov>
Cc: Gunasekara, Mandy <Gunasekara.Mandy@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>
Subject: Re: Info needed for Italy

This is news to us. There are no meetings scheduled until May 8th when the Administrator arrives. We had been told that Mandy was traveling with the Administrator and that you and Sarah were arriving early for personal travel.

What official meetings are you hoping to set up on May 6 and 7. We will do our best but this may be difficult at this late stage.

Sent from my iPhone

> On Jun 2, 2017, at 3:00 PM, Dravis, Samantha <dravis.samantha@epa.gov> wrote:

>

> Mandy and I are arriving in Rome on Tuesday June 6th - not on Thursday. We are there at the direction of the Administrator and doing meetings, not personal. The question is why we're running into difficulty getting a hotel those two days. We were told that you are the person who we need to talk to.

>

> -----Original Message-----

> From: Kasman, Mark
> Sent: Friday, June 02, 2017 3:00 PM
> To: Gunasekara, Mandy <Gunasekara.Mandy@epa.gov>
> Cc: Dravis, Samantha <dravis.samantha@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>
> Subject: Re: Info needed for Italy

>

> Hi Mandy,

>

> We have you confirmed arriving in Rome with the Administrator. You have a room reserved for early arrival with everyone on the delegation. I look forward to seeing you there.

>

> Mark

>

> Sent from my iPhone

>

>> On Jun 2, 2017, at 2:56 PM, Gunasekara, Mandy <Gunasekara.Mandy@epa.gov> wrote:

>>

>> Hi Mark,

>>

>> I was directed your way to get confirmation for our hotel and transportation information for the two days Samantha and I are in Rome, per Ryan's direction. Please let me know if you have any questions or need additional information.

>>

>> Thank you,

>> Mandy

>>

>> Sent from my iPhone